



St Matthew's School
Parents and Friend's Association (Meeting #5)
Date: Monday 28th August 2017

1.0 Meeting opened by: Michelle Batt at 7.05pm

Opening Prayer/ Recital: Michelle Batt

2.0 Present: Michelle Batt, Tanya Hart, Claire Shepherd, Jodie George, Sue Milton, Jane Dyke, Kate Luscombe, Mikayla Bramley, Rebecca Cousins, Mayibongwe, Jo Cook, Sue Mulcahy

Apologies: Simone Lansdell, Melissa Grieve, Jess White

3.0 Acceptance of the previous minutes:

Amendments:

Moved: Claire Shepherd	Seconded: Jodie George	Carried
'Minutes of meeting #4 Dated 27th July 2017 be accepted as true and correct'		

4.0 Business Arising From Previous Minutes:

- Fundraising - see General Business

5.0 Correspondence:

Correspondence In:

- Various fundraising catalogues.

Correspondence Out:

- Nil

Moved: Sue Milton	Seconded: Tanya Hart	Carried
'Inwards correspondence received and outwards endorsed'		
		Action

6.0 Reports:

6.1 President:

- No President's report

6.2 Treasurer:

- Balance at end of June \$16000.
- Profit of \$1000 from lamington drive.
- Donated \$4000 to lower school and music dept wish list.

Moved: Claire Shepherd	Seconded: Jodie George	Carried
'Treasurer report be endorsed'		
		Action

6.3 School Board:

- Nil to report

6.4 Principal:

- No Principal's report

6.5 Class Reps:

- Tanya Hart organised cards/gifts for a Yr 2 family who have had a baby and another who have lost a family member.

7.0 General Business:

7.1 Fathers Day Breakfast

- P&F are providing free breakfast on Friday morning.
- Hawksleys are very kindly providing eggs free of charge, Jo Cook to collect on Thursday.

7.2 Athletics Carnival

- P&F are doing lunch orders for carnival. Order forms have gone home. Claire Shepherd to order burgers and sausages from butchers and rolls from Narrogin Fruit Market.
- Jodie George has organised hire of 2 coffee machines from Hockey Association.
- Bec Cousins to purchase water to sell.
- Note has gone home to parents asking for donations of cakes/biscuits/slices to sell.
- Volunteers needed to man the stall at the carnival.

7.3 Major Fundraiser - Quiz Night

- Planning meeting to be held Thurs 7th Sept at 3pm.
- To be held Friday 10th November, bar will open at 6.30pm for 7pm start. BYO food.
- Aussie theme
- Jodie George to contact Mrs Evans to ask if Year 5's could write letters requesting donations for prizes. As well as local businesses try Lottery West, Adventure World, Perth Mint, Fremantle Jail, Tennis West, Williams Woolshed.
- Kate Luscombe offered to have Year 6's to set up hall on Fri afternoon. Sue Milton is happy to have another class pack up on the following Monday.
- Tanya Hart contacted Jess White who will organise questions.
- Kate Luscombe to ask Bianca Annear about games to hold between quiz rounds.
- Michelle Batt to contact Mr Collins to ask if Year 4's could make tickets and posters.
- Jodie George to ask Chris Lincoln if he is able to be Bar Manager for the event.
- P&F will ask parents via newsletter and text to either volunteer or donate a prize.

Next Meeting: Thursday 19th October at 2pm.

Prayer for Next Meeting:

Meeting Closed: 8.06pm